

**MINUTES OF THE  
IMPROVEMENT & SERVICE COMMITTEE  
Wednesday, July 24, 2013  
ROOM 207, CITY HALL  
6:30 p.m.**

MEMBERS: Brian Danzinger, Joe Moore, Jim Warner, Jerry Wiezbiskie

1. Approval of the minutes from the regular meeting on June 12, 2013.

Steve Grenier, Director of Public Works, noted that the motion for Agenda item number 3, rescinding the solid waste removal charge for Dan Erickson at 811 Elmore Street, was inadvertently omitted from the Minutes.

"A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to approve the request by Dan Erickson to rescind the solid waste removal charge of \$57.00 at 811 Elmore Street.

Motion carried."

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to approve the amended minutes from the regular meeting on June 12, 2013.

Motion carried.

2. Approval of the agenda.

Amend item 12 to read Kellogg Street rather than Division Street.

To accommodate those in attendance, the agenda was taken in the order of Item 23, 21, 19, 16, 17, 14, 3, 4, 5, 6, 7, 18, 28 and 24 and then returned to regular agenda order.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the amended agenda.

Motion carried.

3. Request by Michael A. Meyer to rescind the weed control and unsightly growth charge of \$77.00 at University Avenue for Parcel 21-1249-1-3.

Steve Grenier, Director of Public Works, reviewed the situation with the Committee. It came in on the City's website as a complaint on May 31, 2013 and City crews checked it that same morning and observed that the vegetation was 12 inches tall. City crews re-checked the property again the morning of June 3, 2013 and were assigned to cut the vegetation on June 6, 2103.

Michael Meyer, 2519 Mary Jo Drive, Green Bay, owner of Parcel 21-1249-1-3, addressed the Committee stating that they have never had an issue prior to this incident and that he was unaware of the change of notification practice and inquired as to when that occurred. Mr. Meyer also noted that only a portion of the property was cut when his lawn service arrived to finish up.

The change to the long grass ordinance occurred about two years ago.

Ald. Warner stated that there appears to be some confusion and that since only a portion of the job was done that we should consider sharing the cost.

A motion was made by Ald. Warner and seconded by Ald. Wiezbiskie to approve the request by Michael A. Meyer to rescind the weed control and unsightly growth charge of \$77.00 at University Avenue for Parcel 21-1249-1-3 and issue a new invoice for half the original cost in the amount of \$38.50. Motion carried.

4. Request by Larry Phillips to rescind the early set out charge of \$57.00 at 1473 Farlin Avenue.

Mr. Grenier, read the letter that was sent by Larry Phillips, owner of the rental property at 1473 Farlin Avenue. This was an early set out tagged on June 10, 2013 for electronics and over the weekly limit. The Department of Public Works picked up 1 can of yard waste, 1 cooler, 1 pail of junk, 1 box of junk and 1 wood chair on June 12, 2013 but left a television which was then picked up on June 13, 2013.

There was 1 prior, on June 6, 2013 for three (3) TVs for which the invoice has been paid.

The invoice for the television picked up on June 13, 2013 has also been paid.

Larry Phillips, owner of 1473 Farlin Avenue, stated that he was unaware of the trash that was left until after the tenants had moved out.

Mr. Phillips was asked if he charges the tenants a security deposit and whether he could just deduct it from the deposit. Mr. Phillips responded saying that he does not charge a security deposit because you can't get money where there is none in the first place.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Larry Phillips to rescind the early set out charge of \$57.00 at 1473 Farlin Avenue. Motion carried.

5. Request by Ed and Dawn Frommung to rescind the weed control and unsightly growth charge of \$60.50 at 3350 Cottage Hill Drive.

Mr. Grenier, reviewed the situation with the Committee. It came in on the City's voicemail as a complaint on May 31, 2013. City crews initially checked the property on June 11, 2013 and observed that the vegetation was 12-inches tall. City crews were assigned to cut the vegetation on June 12, 2103.

Dawn Frommung, 3734 Rose Garden Lane, New Franken, owner of the property in question addressed the Committee, stating that at their former house in Green Bay the landscaping was immaculate because her husband is a landscaper. They are in the process of trying to have their house designed and built which has become a very frustrating process. Mrs. Frommung stated that due to the stress of trying to build their new house the cutting of the vegetation was an oversight and now that they are aware of this it won't happen again.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request by Ed and Dawn Frommung to rescind the weed control and unsightly growth charge of \$60.50 at 3350 Cottage Hill Drive. Motion carried.

6. Request by Kevin Srenaski to rescind the move in/move out charge of \$140.00 at 2075-2079 Imperial Lane.

Mr. Grenier, read the letter that was sent by Kevin Srenaski, owner of 2075-2079 Imperial Lane. Mr. Grenier noted that the items were collected on a Tuesday with normal collection day as Thursday.

Mr. Grenier noted that there have been no prior for move-in, move-out complaints but there have been two previous early set out charges in 2011 and earlier in 2013 that have been paid.

Ald. Moore requested to abstain from acting on this matter as there may be a professional conflict of interest with Mr. Srenaski outside of normal City business.

Keven Srenaski, 5161 Nelson Avenue, owner of 2075-2079 Imperial Lane, addressed the Committee, stating that he has not had a tenant move out in a long time. He has long-term tenants and that the tenant that stated that the neighbors placed the sofas and mattresses on his property has been there for 30 months.

Ald. Danzinger made the suggestion to Mr. Srenaski that if his tenants observe this in the future that they should call DPW.

Mr. Grenier concurred with Ald. Danzinger's recommendation and added that DPW can then get Inspection involved to do a follow-up inspection to aid in avoiding this in the future.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Kevin Srenaski to rescind the move in/move out charge of \$140.00 at 2075-2079 Imperial Lane. Motion carried.

7. Request by Jean DeBauche with Professional Guardianships, on behalf of Mildred Smith, to rescind the weed control and unsightly growth charge of \$110.00 at 2219 Preble Ave.

Steve Grenier, Director of Public Works, reviewed the situation with the Committee. It came in via the City's sanitary crew on May 28, 2013. City crews checked it that May 29, 2013 and observed that the vegetation was 12 plus inches tall. City crews re-checked the property again the morning of May 31, 2013 and were assigned to cut the vegetation on June 4, 2103.

Jean DeBauche, with Professional Guardianship, spoke on behalf of Mrs. Smith, stating that there is limited income and that they are preparing the house for sale. They attempted to cut the property just prior to the City taking action but Mrs. Smith's lawnmower broke down. They understand the need to keep the property looking maintained and are doing the best they can.

Ald. Wiezbiskie noted that this appears to be just bad timing for all parties and that it appears that they are attempting to make the situation better with the sale of the property.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request by Jean DeBauche with Professional Guardianships, on behalf of Mildred Smith, to rescind the weed control and unsightly growth charge of \$110.00 at 2219 Preble Ave. Motion carried.

8. Request by Dale Evraets to rescind the early set out charge of \$57.00 at 1055 Bader Street.

Mr. Grenier, read the letter that was sent by Dale Evraets, 10258 Hempsteade Drive, Union, KY 41901, owner of 1055 Bader Street (Parcel 21-420-34). Mr. Grenier noted that the sofa was collected on a Tuesday and the normal collection day is Thursday.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to deny the request by Dale Evraets to rescind the early set out charge of \$57.00 at 1055 Bader Street. Motion carried.

9. Request by Dale Evraets to rescind the remove nuisance litter and solid waste materials charge of \$114.02 at 1055 Bader Street.

Mr. Grenier, read the letter that was sent by Dale Evraets, 10258 Hempsteade Drive, Union, KY 41901, owner of 1055 Bader Street (Parcel 21-420-34).

Mr. Grenier stated that this was a complaint that came through the City's Inspection Department in April of 2013. After Inspection notified the property owner of the need to clean up the property was not complied with, Inspection requested the assistance of the Department of Public Works. The invoice is to recover costs incurred by the City to do this clean-up.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to deny the request by Dale Evraets to rescind the remove nuisance litter and solid waste materials charge of \$114.02 at 1055 Bader Street. Motion carried.

10. Request by Anchor Bank to amend the Developer's Agreement for the Baird Creek Preserve subdivision.

Mr. Grenier reviewed the proposed amendments of the Developer's Agreement for the Baird Creek Preserve subdivision which is located east of Huron Road, south of Baird Creek and north of Whittier Road.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request by Anchor Bank to amend the Developer's Agreement for the Baird Creek Preserve subdivision and to authorize the Mayor and the City Clerk to sign the agreement. Motion carried.

11. Request by The Sigma Group to install temporary soil borings and groundwater monitoring wells in City right-of-way in the vicinity of South Washington Street and Doty Street.

Mr. Grenier reviewed the proposal and the locations for the groundwater monitoring wells.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request by The Sigma Group to install temporary soil borings and groundwater monitoring wells in City right-of-way in the vicinity of South Washington Street and Doty Street subject to entering into a hold harmless agreement, filing the required insurance with Risk Management and to authorize the Director of Public Works to sign the agreement. Motion carried.

12. Request by Annunciation of the BVM Parish to install pavement markings along Kellogg Street adjacent to Parcel 5-1363.

Mr. Grenier reviewed the request by Annunciation of the BVM Parish with the Committee stating that Traffic Division would assist in locating the "T" tick marks for the Parish, but the Parish would be responsible to install and maintain the pavement markings as it only benefits them.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Annunciation of the BVM Parish to install pavement markings along Kellogg Street adjacent to Parcel 5-1363. Motion carried.

13. Request by Clean Energy Fuels to lease a portion of Parcel 20-689 for the purpose of constructing a Liquefied Natural Gas (LNG) and/or Compressed Natural Gas (CNG) fueling station.

Mr. Grenier reviewed the request with the Committee stating that this is the former Quincy Street Incinerator site that portions of the property are presently utilized by DPW, Green Bay

Water Utility and Green Bay Police Department. Clean Energy Fuels is looking to utilize a portion of the property to locate a LNG and/or CNG fueling facility. Preliminary discussions have taken place and Clean Energy Fuels would be willing to raze the building and do the necessary site grading to make this property feasible for their intended use as well as allowing continued access to the City for its existing land use. Because of the City's continued desire to utilize the property it is considered to be in the City's best interest to lease a portion of the property to Clean Energy Fuels rather than sell the property. Mr. Grenier requested to negotiate a lease agreement and report back the terms at a later date.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request by the Director of Public Works to negotiate a lease agreement with Clean Energy Fuels to lease a portion of Parcel 20-689 for the purpose of constructing a Liquified Natural Gas (LNG) and/or Compressed Natural Gas (CNG) fueling station, to allow the Director to execute said agreement and report the terms of the lease back to the Committee at a future date. Motion carried.

14. Request by New Leaf Market for a planning option for Parcels 9-46 and 9-47, (907 and 903 Main Street).

Mr. Grenier reviewed the request by New Leaf Market to enter into a planning option for two City-owned parcels that are immediately adjacent to the Redevelopment Authority (RDA) Parcel 9-48. RDA has already approved the planning option and staff would recommend piggy-backing onto the RDA approval.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request by New Leaf Market for a planning option for Parcels 9-46 and 9-47, (907 and 903 Main Street) that would fall under the same requirements as those set forth by the Redevelopment Authority for Parcel 9-48. Motion carried.

15. Request by Craig Lemerond, HL&H, LLC, to dedicate the storm water management pond on the southeasterly corner of Kathy Drive and Paula Street, Excalibur Second Addition, to the City of Green Bay.

Matthew Heckenlaible, Assistant City Engineer, explained that this storm water management pond was part of a developer design – build agreement from a few years back. The development is nearing build-out and as part of the agreement the City would accept ownership and maintenance responsibilities if requested by the developer. This is a nicely constructed and maintained facility to date and would support the dedication of this facility to the City.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request by Craig Lemerond, HL&H, LLC, to dedicate the storm water management pond on the southeasterly corner of Kathy Drive and Paula Street, Excalibur Second Addition, to the City of Green Bay. Motion carried.

16. Request by Green Bay Neighborhood Leadership Council to install a sculpture in City-owned right-of-way between Whitney Park and Main Street.

Mr. Grenier reviewed the request by the Green Bay Neighborhood Leadership Council and described the area to which the sculpture may be placed.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Green Bay Neighborhood Leadership Council to install a sculpture in City-owned right-of-way between Whitney Park and Main Street with the actual location to be approved by Department of Public Works staff. Motion carried.

17. Request by Cyber Green to offer electronics recycling to City of Green Bay residents, with drop-off locations to be placed at the East and West Garages, beginning January 1, 2014.

Mr. Grenier stated that Cyber Green, a company associated with Cyber Works is proposing to provide an electronic recycling program for the City's residents. The request would ask that the collection points be located behind fenced in areas at the East Side and West Side Municipal Garages to somewhat control the disposal of items and that no after-hours dumping would occur. Staff fully supports this proposal.

Jim Overly, 528 Quinn Street, spoke on behalf of Cyber Green, 2022 E Mason Street, Green Bay, stating that they are presently doing a similar program for the Villages of Howard and Suamico and that it requires no City staffing and that this service is at no cost to the City.

Mr. Overly was asked how disposal fees are collected. Mr. Overly responded stating that it is on the honor system and has worked thus far. The fees are collected in a lock box. He also stated that they take everything that is deposited within their bins including undesirable non-electronic wastes.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Cyber Green to offer electronics recycling to City of Green Bay residents, with drop-off locations to be placed at the East and West Garages, beginning January 1, 2014. Motion carried.

18. Request by Downtown Green Bay Inc. to provide and install two (2) public trash receptacles in the Washington Street district.

Mr. Grenier stated that Downtown Green Bay is requesting two (2) public trash receptacles be installed in the 300 block of N. Washington Street near the Children's Museum. Crystal Osman representing Downtown Green Bay was present to answer questions, if necessary.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Downtown Green Bay Inc. to provide and install two (2) public trash receptacles in the Washington Street district, more particularly on the 300 block of North Washington Street. Motion carried.

19. Request by Bruce Pangborn, on behalf of the Lake Largo Condo Association, for on-site solid waste and recycling collection.

Bruce Pangborn, 1660 Lake Largo Private Drive, President of the Lake Largo Condo Association, stated that he has been working with staff to explore the option of entering into an agreement with the City to provide on-site solid waste and recycling services for the Condo Association. Presently the residents haul their garbage and recycling to a public street. With the recycling carts and future garage carts it appears that on-site collection could be achieved.

Mr. Pangborn already had a copy of a hold harmless agreement and understands that proof of insurances needs to be submitted to the Risk Management Department.

Mr. Grenier noted that staff has worked with the Association and has looked at the feasibility of providing this service and recommends entering into this agreement.

Ald. Moore asked whether the Association's residents were aware of the no-construction debris collection policy. Mr. Pangborn stated that they were well informed as to what will be allowed to be picked up presently and when the garbage carts are distributed in the future.

Ald. Wiezbiskie wanted to make sure that the Association was aware that if the private roadway was not plowed during the winter on their normal collection day, that these services would not be provided for that week. Mr. Pangborn acknowledged this fact.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Bruce Pangborn, on behalf of the Lake Largo Condo Association, for on-site solid waste and recycling collection subject to entering into a Hold Harmless Agreement, filing the required insurance with Risk Management and to authorize the Mayor and City Clerk to sign the agreement. Motion carried.

20. Request by Scott Selby, on behalf of Leicht's RGL Specialty, for a four-month extension to park semi trailers on Donald Street between Military Avenue and Thrush Street.

Mr. Grenier refreshed the Committee's memories that back in January, a special on-street parking exemption was granted to RGL while they were attempting to acquire property to the east and construct a parking lot. They have not been successful to date in acquiring the property but feel they are close to a deal, and as such, are requesting an additional four-month extension.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request by Scott Selby, on behalf of Leicht's RGL Specialty, for a four-month extension to park semi trailers on Donald Street between Military Avenue and Thrush Street. Motion carried.

21. Request by Keith Lansten & Bethann Froistad owners of parcel 6H-3865 for an exemption to the Street Terrace Policy allowing the existing rock retaining wall to remain within the street right-of-way.

Mr. Grenier reviewed the conditions with the Committee stating that it has been landscaped in this fashion for many years and the rock retaining wall is there to help support the ground around the large trees. Staff would support the request for the exemption until which time the existing trees are no longer there and the retaining wall is no longer required.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Keith Lansten & Bethann Froistad, owners of parcel 6H-3865, for an exemption to the Street Terrace Policy allowing the existing rock retaining wall to remain within the street right-of-way until which time the trees that the wall presently supports are removed. Motion carried.

22. Request by Ald. Boyce for a revision of the house number ordinance to include a new standard design selected by the Green Bay Fire Department.

Mr. Grenier noted that prior to the meeting, Ald. Boyce had some discussions with Mr. Grenier and requested to work with staff on this item and then report back at a future meeting.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to refer to staff to continue discussions with Ald. Boyce for possible revisions of the house number ordinance to include a new standard design selected by the Green Bay Fire Department. Motion carried.

23. Request by the Department of Public Works for discussion and possible action regarding installation of sidewalk on the south side of University Avenue between Humboldt Road and Curry Lane (referred back from the June 12 meeting of the Improvement & Service Committee).

Mr. Grenier reviewed the status of placing a sidewalk on the south side of University Avenue between Humboldt Road and St. Anthony Drive as was requested at the June 12, 2013, Improvement & Service Committee meeting. Mr. Grenier noted that there are traffic cameras located at the intersection of Humboldt Road and University Avenue. These cameras have the ability to record data. It was determined to record for a period of 24 hours and then document what pedestrian and bicycle traffic was observed. Twelve pedestrians were observed on the north side of University Avenue while 46 pedestrians were observed on the south side.

Likewise, 15 bicyclists were observed on the north side of University Avenue while 39 bicyclists were observed on the south side. In addition to the video footage, Mr. Grenier met Ald. Kocha in the cul-de-sac near St. Anthony Drive for approximately one hour, and while there,\* they observed two pedestrians walking down the south side of University Avenue. The reason the cow path is growing back is because the majority of the pedestrians were observed walking in the curb lane of the road. With this additional information, it is still staffs recommendation to have sidewalk installed on the south side of University Avenue from Humboldt Road to St. Anthony Drive.

Ald. Kocha questioned whether or not the installation of the sidewalk be delayed and re-evaluated for a period of time until after the north side sidewalk has been installed.

Mr. Grenier stated that a speed study has recently been completed and it has been observed that average speeds are greater than those posted. In addition to that, if we delayed and waited to see what impacts the north side sidewalk may have, it would then be encouraging mid-block crossings which previously have been discouraged by the residents of the area stating that that would be dangerous which would then be opening the City up for liability.

Ald. Danzinger noted that this has been studied numerous times in the past going back as far as 2003 and including being approved by the City's Traffic Commission. Also stated that he is curious as to how the north side sidewalk and opening of the VA Clinic would change the pedestrian traffic patterns.

Catherine Wavrunek Kornowski, 2744 St. Anthony Drive,

- Inquired as to where the cameras where located?
- Stated that the results would be considerably different if the cameras were set up at Linden and University.
- Inquired as to whether a bike land has not been considered.
- Questioned where exactly the sidewalk would be located.
- Who would be responsible for payment of the installation of the sidewalk and snow removal.
- Is the City aware of the 'wetlands' that are closer to I-43?

Mr. Grenier responded that the cameras are located at Humboldt and University. Bike lanes have not been considered as they are not intended for pedestrian use. This agenda item is to address whether or not sidewalks should be ordered to be installed. If the decision has been made to have sidewalks installed, the design and alignment will be determined. Since the wetlands are adjacent to the highway and University Avenue, they would be considered previously disturbed areas which we then have more latitude to work around.

Richard Nelson, 2734 University Avenue

- Stated that there is an extreme drop off near the 'wetlands' which is 6 to 7 feet from the cow path.
- Is the City aware of the drop off and 'wetlands'?

Mr. Grenier stated that he is aware of the drop off but has not physically looked at it. That will be addressed as part of the design phase if the sidewalks are ordered in.

Steve Bello, 2844 University Avenue, inquired as to whether sidewalk was going to be extended from St. Anthony Drive to Curry Lane,

Mr. Grenier responded that at this time sidewalk is not warranted.

Ald. Moore stated that this may have to be re-evaluated after the VA Clinic opens in August.



Ald. Wiezbiskie stated that the University Avenue corridor is being studied from UWGB all the way to downtown.

Karen Bialcik, 2808 University Avenue, asked for a bike path especially between St. Anthony Drive and Curry Lane.

A brief discussion occurred with Ald. Warner stating that sidewalks should be installed with the best consideration be utilized regarding the location of the sidewalk. Ald. Wiezbiskie added that with minimal property impact if possible as well.

Ald. Kocha requested to be kept informed as to the progress and to be part of the design considerations as well.

Ald. Moore wanted to have a clarification during the design process as to who was responsible for the costs of installation and the snow removal.

A motion was made by Ald. Warner and seconded by Ald. Wiezbiskie to order in sidewalks on the south side of University Avenue between Humboldt Road and St. Anthony Drive utilizing the best consideration regarding the location within the right-of-way to connect to St. Anthony Drive and to minimize impacts to properties along the route. Motion carried.

24. Request by the Department of Public Works to approve changes to the City's Bulk Waste Collection Program, which will become effective January 1, 2014.

Mr. Grenier reviewed the DPW memo comparing the current and proposed special bulk waste program. The memo defined special bulk waste and how much trash a resident is allowed to dispose of on a weekly basis. When the volume of trash exceeds the prescribed quantity of four (4) 32-gallon trash cans or bags (0.63 cubic yards), it would then be characterized as special (bulk) waste.

Changes to the program would be related to 1) elimination of weekly special (bulk) waste collection and 2) the establishment of four (4) special (bulk) waste overflow collection periods each year.

The policy would remain that no construction and remodeling debris would be collected by DPW.

The proposed policy is to incorporate four (4) overflow periods to allow for special (bulk) collection to be scheduled in early January, April, July, and October. Special trash collection at other times of the year will not be collected from any property. If DPW has to collect special (bulk) waste after noticing the property owner, the property owner will be invoiced for said service.

The present and proposed policy for a property that is impacted by residential catastrophes such as a water break, sewer back-up, basement flooding, the resident needs to contact DPW-Operations to schedule a collection date and will not be charged for this service.

Mr. Grenier provided examples of typical volumes certain household items would take-up.

A typical sofa would be approximately 0.9 cubic yards;

A typical love seat would be approximately 0.7 cubic yards;

A typical recliner would be approximately 0.3 cubic yards;

A typical twin mattress would be approximately 0.5 cubic yards;

A typical double mattress would be approximately 0.7 cubic yards;

A typical queen mattress would be approximately 0.8 cubic yards; and

A typical king mattress would be approximately 1.0 cubic yard. All mattresses assumed to be 8-inches thick.

It is anticipated that these changes would become effective as of January 1, 2014.

A motion was made by Wiezbiskie and seconded by Ald. Moore to approve the request by the Department of Public Works to approve changes to the City's Bulk Waste Collection Program, which will become effective January 1, 2014. Motion carried.

25. Request by the Department of Public Works to amend the 2013 Equipment Replacement Program.

Mr. Grenier reviewed with the Committee the 2013 Equipment Replacement Program that was approved in October of 2012. All items within the program have either been purchased or the funds encumbered and we are showing a surplus of funds. In June of 2013, we had an unfortunate incident that sedan #205 was involved in an accident and has been deemed totaled. Staff is recommending utilizing a portion of the surplus to replace sedan #205.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by the Department of Public Works to amend the 2013 Equipment Replacement Program in order to replace vehicle #205. Motion carried.

26. Request by the Department of Public Works to amend the 2013 Capital Improvement Program.

Mr. Grenier reviewed with the Committee the three (3) requested amendments to the 2013 Capital Improvement Program.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request by the Department of Public Works to amend the 2013 Capital Improvement Program to allow for City expenditures to build the necessary City infrastructure associated with the proposed Largo Ridge Subdivision. Motion carried.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by the Department of Public Works to amend the 2013 Capital Improvement Program to remove the traffic signal repairs scheduled for the intersections of Walnut Street and Jefferson Street, and Walnut Street and Madison Street to be reassigned to the intersections of Main Street and Manitowoc Road, and Main Street and Guns Road. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to approve the request by the Department of Public Works to amend the 2013 Capital Improvement Program to allow for the expenditure of Parking Division funds to do the implied site modifications, building razing and parking lot installation, requested on the City owned property at 418 Monroe Avenue. Motion carried.

27. Report of the Purchasing Agent:

- A. Request approval to award the purchase of street light poles, luminaries, and misc. electrical for Tillman Bridge to three vendors: TAPCO \$59,744, Werner Electric \$2,114, and Graybar \$15,215; the total award is \$77,103.
- B. Request approval to award the purchase of a rubber tired tractor with loader to Service Motors for \$43,200.
- C. Request approval to award the purchase of a Pipeline Camera System to Northern Sewer Equipment Co. for \$87,210.
- D. Request approval to award the purchase of a dump body with power liftgate to Monroe Truck Equipment for \$21,945.
- E. Request approval to award the purchase of a sidewalk utility vehicle to Bobcat Plus, Inc. for \$58,555.
- F. Report the commitment to purchase road salt for the 2013/2014 winter season from Morton Salt through the WisDOT state contract, for \$384,000. The City has the option to cancel up to 20% of this total (1,500 tons/\$76,800) if it is not needed by the end of the season.
- G. Request approval to award hauling and disposal services for contaminated soil for the Monroe Avenue and Bart Starr Drive projects to Peters Concrete Company for \$33,308.
- H. Request approval to award the purchase of one (1) single axle truck cab & chassis to Packer City for \$71,535 and two (2) tandem axle truck cabs & chassis to Quality Truck Care for \$189,794; the total award is \$261,329.
- I. Request approval to award the purchase of dump bodies, hydraulics, tarps and equipment to Monroe Truck Equipment for \$171,869.
- J. Request approval to award the purchase of snow plows and wings to Monroe Truck Equipment for \$79,089.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the report of the Purchasing Agent:

- A. Request approval to award the purchase of street light poles, luminaries, and misc. electrical for Tillman Bridge to three vendors: TAPCO \$59,744, Werner Electric \$2,114, and Graybar \$15,215; the total award is \$77,103.
- B. Request approval to award the purchase of a rubber tired tractor with loader to Service Motors for \$43,200.
- C. Request approval to award the purchase of a Pipeline Camera System to Northern Sewer Equipment Co. for \$87,210.
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- E. Request approval to award the purchase of a sidewalk utility vehicle to Bobcat Plus, Inc. for \$58,555.

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- G. Request approval to award hauling and disposal services for contaminated soil for the Monroe Avenue and Bart Starr Drive projects to Peters Concrete Company for \$33,308.
- H. Request approval to award the purchase of one (1) single axle truck cab & chassis to Packer City for \$71,535 and two (2) tandem axle truck cabs & chassis to Quality Truck Care for \$189,794; the total award is \$261,329.
- I. Request approval to award the purchase of dump bodies, hydraulics, tarps and equipment to Monroe Truck Equipment for \$171,869.
- J. Request approval to award the purchase of snow plows and wings to Monroe Truck Equipment for \$79,089.

Motion carried.

- 28. Review and award the following contracts:
  - A. Green Bay Water Utility Dredging of Sludge Lagoon No. 2
  - B. Parking Ramp Repairs–2013
  - C. Pavement 2-13
  - D. Sewers 5-13

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the award of the following contracts to the low, responsive bidders:

- A. To approve to award contract GREEN BAY WATER UTILITY DREDGING OF SLUDGE LAGOON NO. 2 to the low responsive bidder, Synagro Central, LLC., in the amount of \$73,402.64.
- B. To approve to award contract PARKING RAMP REPAIRS – 2013 to the low responsive bidder, Central Restoration, LLC., in the amount of \$591,060.00.
- C. To approve to award contract PAVEMENT 2-13 to the low responsive bidder, Vinton Construction Co., in the amount of \$228,936.01.
- D. To approve to award contract SEWERS 5-13 to the low responsive bidder, Dorner Inc., in the amount of \$203,722.00.

Motion carried.

- 29. Approval of Bridge Operation Agreement with Wisconsin Department of Transportation for the Mason Street and Walnut Street Bridges for fiscal year 2014.

Mr. Grenier informed the Committee that the Wisconsin Department of Transportation contracts with the City to operate the Walnut Street and Mason Street lift bridges and reimburses the City for the cost of these services.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the approval of Bridge Operation Agreement with Wisconsin Department of Transportation for the Mason Street and Walnut Street Bridges for fiscal year 2014 and to authorize the Mayor and the City Clerk to sign the bridge operation agreement. Motion carried.

30. Approval of the following relocation payment:

VELP AVENUE FROM NORWOOD AVENUE TO MILITARY AVENUE  
PROJECT ID. # 1450-04-21

Larry Gerczak Liquor Store, Inc Parcel 39	\$4,579.20
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A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve and authorize the following relocation payment:

VELP AVENUE FROM NORWOOD AVENUE TO MILITARY AVENUE  
PROJECT ID. # 1450-04-21

Larry Gerczak Liquor Store, Inc Parcel 39	\$4,579.20
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Motion carried.

31. Request by Department of Public Works to approve the Nominal Payment Parcel Report for the acquisition of right-of-way required for Monroe Avenue (Project #1481-07-21) and authorize offers to purchase, subject to approval by Wisconsin Department of Transportation.

Mr. Grenier explained that there are several ways to acquire property for construction projects. In some cases the property required is minimal, however WDOT sets a minimum value that can be offered. The first step in the process is to identify which properties will be impacted and how much land is required. The Nominal Payment Parcel Report is one of the documents required to start the process.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request by Department of Public Works to approve the Nominal Payment Parcel Report for the acquisition of right-of-way required for Monroe Avenue (Project #1481-07-21) and authorize offers to purchase, subject to approval by Wisconsin Department of Transportation. Motion carried.

32. Applications for Concrete Sidewalk Builder's Licenses by the following:
- A. Mike Delahaut Construction, Inc.
  - B. Howard Immel, Inc.
  - C. Pasanen's Services, LLC
  - D. E & I Concrete Construction

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the applications for Concrete Sidewalk Builder's Licenses by the following:

- A. Mike Delahaut Construction, Inc.
- B. Howard Immel, Inc.
- C. Pasanen's Services, LLC
- D. E & I Concrete Construction

Motion carried.

33. A motion was made by Ald. Danzinger and seconded by Ald. Moore to receive and place on file the verbal Director's Report on the recent activities of the Public Works Department. Motion carried.

A motion was made Warner and seconded by Ald. Moore to adjourn the meeting. Motion carried.

Meeting adjourned at 9:10 p.m.